DRAFT

**REGULAR MEETING**

**October 7, 2020**

 The Board of Commissioners for the Lafourche Basin Levee District met this day in regular session at its official domicile at 21380 Highway 20 in Vacherie, Louisiana. The public was invited to attend via Teleconference and at the LBLD office in accordance with the Louisiana Governor’s Proclamation Number 117-JBE 2020 Renewal of State Emergency for COVID-19, Extension of Emergency Provisions, LBLD office access is limited to 50% of the total occupancy as determined by the State Fire Marshal, which is 44 individuals at one time, including our employees. Every individual SHALL wear a face covering over the nose and mouth when entering the building. You can refer to gov.louisiana.gov for guideline exceptions. Guidelines on public meeting participation for the LBLD during the additional Phase 2 Mitigation Measures of Reopening can be found at COVID19 office notice 08-17-2020. The meeting was called to order by its President, James P. Jasmin, at 6:00 P.M.

 The meeting was called to order by President James P. Jasmin.

 President Jasmin asked that everyone attending the meeting wear face masks or coverings so that we can be in compliance with the rules set in place.

The meeting opened with a prayer and the pledge of allegiance to the flag.

Present: Commissioners… Craig Carter, Assumption Parish; Larry Sorapuru, St. John the Baptist Parish; Russell Loupe, St. Charles Parish; Eric Matherne, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Arthur Bosworth IV, St. James Parish; Gary Watson, St. John the Baptist Parish; Kevin Hebert, St. Charles Parish; President James P. Jasmin, St. James Parish; Jeffery Henry, Ascension Parish; and Marlin Rogers, St. Charles Parish were present.

 A quorum was present to conduct business.

Messrs. Larry Buquoi, Attorney; Donald Ray Henry, Executive Director; Ivy Chauvin, Sr., Assistant Executive Director; and Ms. Melanie Broden Accounting Specialist were present.

 Adoption of the agenda was motioned by Commissioner Michael McKinney, Sr. and seconded by Commissioner Jeffery Henry. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nay, 0 absent and 0 abstained. The motion passed.

 There were no public comments on the agenda items.

 On motion of Commissioner Michael McKinney, Sr., seconded by Vice-President Craig Carter, the minutes of the Regular Meeting of September 2, 2020 be accepted and filed in the minutes of the Board.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT:

* Marlin Rogers

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 1 absent and 0 abstained. The motion passed.

On motion of Commissioner Jeffery Henry, seconded by Commissioner Michael McKinney, Sr., the following cash available for distribution of the month of September 30, 2020 be accepted and filed in the minutes of the Board.

**FIRST AMERICAN BANK:**

 **Checking account balance Aug. 2020 $ 437,891.95**

 **Deposits/Transfer In – Sept.**

**Revenues/Refund 8,775.44**

 **Interest on Checking 17.56**

 **Funds transferred in 465,330.38 Operating Expenses/Other 658,972.57**

 **Funds transferred out 0.00**

 **TOTAL ACCOUNT BALANCE SEPT. 30, 2020 $ 253,042.76**

**LAMP**

 **Account balance – Aug 3,289,269.17**

 **Funds transferred in 0.00**

 **Funds transferred out 465,330.38**

 **Interest Income Earned 294.34**

 **TOTAL ENDING BALANCE SEPT. 30, 2020 $ 2,824,233.13**

**INVESTMENTS: BNY**

 **Discount Notes/T-Bills/Bonds 5,336,779.38**

**TOTAL CASH & INVESTMENTS AS OF SEPT. 30, 2020 $ 8,414,055.27**

 No public comments were made. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

 On motion of Commissioner Michael McKinney, Sr., seconded by Commissioner Gary Watson, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners accept the proposed retirement resolution for the retired employee, Norvan Smith.

 WHEREAS, Norvan Smith, who has retired from the Lafourche Basin Levee District serving as Mechanic 1 from August 4, 2006 to September 8, 2020; we the Commissioners for the Lafourche Basin Levee District are disappointed with the retirement of this valuable member of our workforce, however, we wish him a productive retirement and the best in his future endeavors.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lafourche Basin Levee District offer congratulations to Norvan Smith and approve his retirement. .

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

Mr. Donald Henry, Executive Director, acknowledged that Ms. Melanie Broden will be making 42 years with the Lafourche Basin Levee District on tomorrow.

On motion of Commissioner Eric Matherne, seconded by Commissioner Marlin Rogers, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve hiring an Administrative Assistant 4, instead of the already approved Administrative Assistant 2.

President Jasmin asked Mr. Donald Henry to explain this agenda item. Mr. Henry explained to the Board that during the time the Administrative Assistant 2 position was being approved, he informed the Board that he may ask for an Administrative Assistant 4 instead so that more qualified and sustainable applicants will be received. Civil Service has finally approved the Administrative Assistant 4 position which will now go from a $9 rate to an $11 rate. Commissioner Marlin Rogers asked if the “4” position is higher than anyone we currently have employed. Mr. Henry said no. Commissioner Eric Matherne made the motion to approve to hire an Administrative Assistant 4 position. Commissioner Marlin Rogers seconded his motion. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

 On motion of Commissioner Eric Matherne, seconded by Commissioner Marlin Rogers, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve the Hold Harmless Agreement for the River Riders Bike Club bike ride on Friday, October 23, 2020 in Luling, St. Charles Parish, LA.

 No public comments were made. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

On motion of Commissioner Jeffery Henry, seconded by Commissioner Michael McKinney, Sr., the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve the invoice of $5,400.00 from Greenup Industries, LLC for Geotechnical Investigation Report (soil borings) that was discussed in the Building Committee meeting.

President Jasmin informed the Board that he will appoint all members of the Board to the Building Committee instead of the few that were previously chosen. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

 On motion of Vice-President Craig Carter, Sr., seconded by Commissioner Marlin Rogers, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve the Road Use Agreement between Lafourche Basin Levee District and Phillips 66 Alliance H2PL LLC (“H2PL”) after the requested modifications have been made for the restoration of the road.

President Jasmin asked Mr. Larry Buquoi, Attorney, to explain this item. Mr. Buquoi stated that when he received this request, he sent it over to Sam Scholle and other St. Charles Parish representatives. They all agreed that it would be ok for the Phillips 66 Alliance to use that road. Phillips 66 Alliance will restore the road back to its present state after their usage. Mr. Sam Scholle stated his concerns for the road being restored. Commissioner Rogers asked Mr. Buquoi if the language can still be modified. Mr. Buquoi stated that yes, it can. He also asked Mr. Scholle to write down his concerns so that it can be added to the language of the agreement. Vice-President Craig Carter made the motion to accept the agreement, after the modifications have been made. Commissioner Marlin Rogers seconded his motion. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

On motion of Commissioner Eric Matherne, seconded by Commissioner Arthur Bosworth IV, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve and sign the Servitude Agreement pertaining to Parcels 1-8 and 1-9 for the Ellington Pump Station Flowage Easements.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

On motion of Commissioner Eric Matherne, seconded by Commissioner Marlin Rogers, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve and sign the Servitude Agreement pertaining to Parcel 1-2B for the Ellington Pump Station Flowage Easements.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

On motion of Commissioner Eric Matherne, seconded by Commissioner Gary Watson, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED, that the Board of Commissioners approve the engineering team to perform the additional services outlined in Task Orders 6-D and 6-E. 6-D is to Greenup Industries for the additional Sunset Levee Stability Analysis requested by CPRA for $60,000. 6-E is to GIS Engineering, LLC for the additional data collection and coordination with the Louisiana Watershed Initiative, State, Parishes and other project stakeholders for $45,000.

President Jasmin asked Mr. Henry Picard, BKI, to discuss this item. Mr. Picard explained that these were two task quotas that was brought to the Board in the past that has moved from the Finance Committee. Greenup Industries will complete questions for that CPRA has and GIS is in round one applications for the LA Watershed Initiative. Commissioner Eric Matherne made the motion to approve the Task Orders. Commissioner Gary Watson seconded his motion.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr.
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* Eric Matherne
* Marlin Rogers
* Kevin Hebert
* James P. Jasmin

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 11 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

 Mr. Henry Picard with BKI highlights on the Upper Barataria Project. There is a full report in the folders. Davis Diversion –submitted documentation to CPRA for reimbursement. Sunset Levee- BKI met with St. Charles Parish and Civix to set up meeting with residents. Permitting – LDNR assigned permit number. USACE accepted permit application for processing. Mr. Rodney Greenup explained that permitting was back on track and should be completed before the end of the year or beginning of next year. Mr. Donald Henry gave the Board an update on his efforts for the Capital Outlay funds. He was attending Session in Baton Rouge. He was informed that Senate would not add new money to the Capital Outlay project until the Spring Session. He asked Mr. Sam Scholle if they can get together with President Jewell and Senator Gary Smith to update them on Capital Outlay. Mr. Oneil Malbrough explained to the Board that the Capital Outlay application will need to be submitted before November 1. Mr. Sam Scholle explained to the Board and engineers that President Jewell would like a presentation to take place to inform the residents on the Sunset Levee Project. President Jasmin stated that they are still trying to set a meeting with the President of Ascension Parish. Mr. Donald Henry informed the Board that the Annual Levee Inspection will be on October 14th. They will leave LBLD at 7:30 A.M.

Commissioner Jeffery Henry made a motion to adjourn and Commissioner Arthur Bosworth IV seconded his motion.

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 PRESIDENT

AJ

10/12/2020